



integrity - innovation - quality

IT SYSTEMS ADMINISTRATOR

Black Creek Integrated Systems is a leading national supplier of computerized electronic security and inmate management systems for the corrections industry. Black Creek's technology has evolved as a standard for numerous large correctional agencies and architectural and engineering firms specializing in criminal justice work. As a result of its experience and reputation over its 30 year history, Black Creek has enjoyed steady growth in what has proven to be a recession-proof industry.

Black Creek is seeking a qualified IT Systems Administrator to work on the Engineering/R&D team.

Essential Duties & Responsibilities

- Provide day-to-day support for Internal IT systems
- Manage Active Directory, File Sharing, WSUS, DNS, DHCP, etc.
- Manage backups, replication, and other recovery/availability technologies
- Install and maintain internal network infrastructure components
- Maintain technical procedures used by all departments
- Provide support to Installation and Service teams for computer/network issues with customers
- Provide support to Engineering Design team for networking concepts and architecture
- Assist in quality assurance testing of both software/hardware systems

Qualifications

- Working knowledge of Windows Operating Systems including both desktop and server families
- Working knowledge of OSI Model, major networking protocol architectures, and security concepts
- Working knowledge of Network Switching, Routers, Firewall, and Wireless Infrastructure
- Working knowledge of SQL Server and other database technologies
- Working knowledge of PC, server, and networking hardware support
- Working knowledge of serial communication and CLI interfaces
- Working knowledge of Microsoft Office
- Strong analytical and problem solving skills
- Ability to work with members of a team
- Strong communication skills with ability to understand and articulate ideas verbally and in writing

Education, Certifications, Licenses

- Associates or Bachelor's Degree in a technical field
- Relevant work experience will improve candidacy
- Networking Certifications will improve candidacy

Working at Black Creek

In addition to offering competitive compensation, we offer a generous benefit package that includes:

- 401(k) retirement plan
- Vacation/personal time program
- Paid holidays
- Health & dental insurance
- Life insurance
- Long term disability insurance
- Tuition reimbursement program
- Work week that allows Friday afternoons

www.blackcreekisc.com