



## **Software Project Manager**

Black Creek Integrated Systems is a global security systems provider located in Irondale, Alabama. Our Criminal Justice Application Group (CJAG) is responsible for the design and development of software applications for Inmate Tracking, Video Visitation, Jail Management Systems, and Tablet Based Security Controls.

We are seeking a Software Project Manager to join our CJAG department. This position reports directly to the Vice President of CJAG and is responsible for the project management of software implementation projects, as well as software development projects. This position will interface with customers, software developers, and management and will coordinate tasks between the groups.

### **Essential Duties & Responsibilities**

- Coordinate internal resources, third parties/vendors, customers and management for the execution of projects.
- Develop project scopes and objectives, involving customer and internal stakeholders, and ensuring technical feasibility.
- Develop and maintain information technology plans which outline project status, individual tasks, milestones, completion estimates and resource allocation.
- Ensure that all projects are delivered on-time, within scope, and within budget.
- Develop a detailed project plan to track progress for both internal and customer management.
- Detailed requirements gathering.
- Ensure resource availability and allocation.
- Measure project performance using appropriate systems, tools and techniques.
- Report and escalate to management as needed.
- Perform risk management to minimize project risks.
- Establish and maintain relationships with customers and third parties.
- Create and maintain comprehensive project documentation.
- Travel as required.
- Additional duties as required by Management.

### **Qualifications, Education, Certifications, Licenses**

- Bachelor's degree in Management/Computer Information Systems, Computer Science, Business Management/Administration or a related field required.
- PMP Certification required.
- Proven working experience as a Project Manager in the technology sector.
- Solid technical background with understanding of hands-on experience in software development and web technologies.
- Ability to test and perform quality assurance as necessary.
- Excellent client-facing and internal communication skills.
- Excellent written and verbal communication skills.
- Solid organizational skills including attention to detail and multi-tasking skills.
- Strong working knowledge of Microsoft Office, with an emphasis on Microsoft Project or SmartSheets.
- Agile and Scrum experience will improve candidacy.
- Experience in the corrections industry improves candidacy.

## **Working at Black Creek**

In addition to offering competitive compensation, we offer a generous benefit package that includes:

- 401(k) retirement plan
- Vacation/personal time program
- Paid holidays
- Health & dental insurance
- Life insurance
- Long Term Disability insurance
- Tuition reimbursement program
- Work week that allows Friday afternoons off